
Governance Committee

August 15, 2016

Chair: Ralph Clegg

Present: Joseph Miner, Robert Rolfs, Gary Edwards, Ralph Clegg, Randall Probst, Lloyd Berentzen, Heather Borski, Jerry Edwards, Angela Cristaudo

Visitors: Jerry Nelson, Melissa Dimond, Darrin Dennis, Cameron Mitchell, Cristie Chesler

Voting Members: Joseph Miner, Ralph Clegg, Randall Probst, Lloyd Berentzen, Heather Borski, Robert Rolfs (for Marc Babitz)

Minutes

1. Approve minutes August 1, 2016 Governance meeting.

Motion to approve: 1st: Lloyd Berentzen 2nd: Robert Rolfs

Vote Yes: Joseph Miner, Ralph Clegg, Randall Probst, Lloyd Berentzen, Heather Borski, Robert Rolfs

PPHF 2016: Epidemiology and Laboratory Capacity Program for Infectious Diseases-Building and Strengthening Epidemiology, Laboratory and Health Information Systems Capacity in State and Local Health Departments (This grant was reviewed and approved during 4/18/2016 Governance meeting. The grant is returning for a budget update) – Jerry Nelson/Melissa Dimond

- The Notice of Award should be delivered by August 31, 2016.
- Five (5) contracts for the Local Health Departments will be awarded this year.
 - HAI/Outbreak - \$130,000
 - VPD - \$26,000
 - Prion Diseases - \$20,000
 - Mycotics/Cocci - \$18,005
 - Arboviral/Zika - \$520,000
- South West will receive the entire \$18,005 for Mycotics/Coccidioidomycosis and the formula for the Prion disease contracts will be distributed as it was the first year. South West will not receive Prion disease funding.

No Vote Needed

Other Agenda Items:

Minimum Performance Standards: Discuss policy on how the audit is conducted and where the reports will go when conducted – Darrin Dennis

- The question arose of when exactly is an audit really an actual audit?
- All internal audit reports go directly to Dr. Joseph Miner.
- Robert Rolfs and Gary Edwards will work on developing a checklist for minimum performance standards. Internal audits will be limited to the checklists once the final checklist is approved. The first phase of this checklist will be presented at the next Local Health Officers Meeting.

Motion to move forward: 1st: Lloyd Berentzen 2nd: Joseph Miner

Vote Yes: Joseph Miner, Ralph Clegg, Randall Probst, Lloyd Berentzen, Heather Borski, Robert Rolfs

Next Meeting – September 6th – 11:30am – Room 401

Motion to adjourn:

Motion 1st: Lloyd Berentzen **2nd:** Joseph Miner

Vote Yes: Joseph Miner, Ralph Clegg, Randall Probst, Lloyd Berentzen, Heather Borski, Robert Rolfs

DRAFT